CITY OF ALBUQUERQUE

Albuquerque Police Department
Office of Policy Analysis (OPA)

MEETING MINUTES: 19-7

DATE: 7/11/2019

TIME: 10:15am – 12:00pm

VENUE: 400 Roma NW, LEC, Tech Services Conf. Rm. #304, 3rd floor – old

ATTENDEES:

Ed Harness, CPOA Executive Director
Kim Prince, SOP Liaison
Amir Chapel, Mgr./ Compliance
Chris Sylvan, Community Outreach
Chelsea Van Deventer, POB
Justin Montgomery, APOA

Elizabeth Martinez, DOJ
E. Frank Galanis, Risk/APD
Lindsay Van Meter, City Legal
Patty French, AFSCME
Ofc.Vincent Martinez, Academy/Backgrounds
Leonard Nerbetski, RTCC

1. SOP 2-9 Use of Computer Systems	Presented by: Jason Gleason
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This is an amended policy; the previous version contains outdated information. The main purpose of SOP 2-9 is to ensure that all Department issued electronic devices are used properly – limiting access to programs such as National Crime Information Center (NCIC), ensuring passwords are not compromised, and lockouts are in use to discourage unwanted access from unauthorized parties as to not compromise the City's computer system. Officers are beginning to receive Department issued cell phones; this will encourage device accountability. All applications from the Apple App store are deemed safe for downloading; It is not the intention of this policy to inhibit officers from performing their official duties. In the future, there will be an increase in controls to track activity on Department issued electronic devices. Sanctions (discipline levels) will be added to SOP 2-9 before its review by PPRB.
Action:	1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.

2. SOP 4-7 Police and Community Together (PACT)	Presented by: Amir Chapel

Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. SOP 4-7 is recommended for removal - the Problem Response Team (SOP 1-81 PRT, still undergoing amendment), replaces this program.
Action:	1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.